

# REGULATIONS STUDENT EXCHANGE 2024

BETWEEN  
FACULTY OF ARCHITECTURE, WARSAW UNIVERSITY OF TECHNOLOGY AND  
SCHOOL OF ARCHITECTURE, UNIVERSITY OF DETROIT MERCY

## **Eligibility rules for the 2024 outbound Detroit group.**

The qualification will take place in two stages:

1. preliminary stage in December 2023 / January 2024
2. final after the completion of the English qualifying exam no later than the end of June 2024.

## **Requirements for candidates**

The qualification is open to students registered for the second year of engineering studies ( in English) and the third year of master's studies ( in Polish) at WA PW.

## **Initial qualification**

For the initial qualification, the following documents are needed to be delivered to the dean's office to Ms. Katarzyna Mitroszewska by January 5, 2024:

1. registration card;
2. signed payment commitment;
3. signed exchange regulations.

For more information, contact [katarzyna.mitroszewska@pw.edu.pl](mailto:katarzyna.mitroszewska@pw.edu.pl)

The pre-qualification aims to select from the applicants a total of 16 students who have consecutively achieved the highest number of points in their group. They will participate in the classes conducted at WA PW for the Polish-American group.

Candidates are qualified based on the number of points obtained consecutively from the highest to the lowest. The number of points is the sum of the product of the grade of the subject and the number of ECTS points awarded to that subject from the following design classes:

### 1. For sophomore (Bachelor') students:

sem. I Elements of design;  
sem. II Preliminary design;  
sem. III. Architectural design 1;

### 2. For junior (Masters') students:

sem. III. Architectural design 1;  
sem. IV Architectural design 2;  
sem. V Architectural design 3;

Persons qualified as a result of pre-qualification recruitment for the first part of the program are required to:

- participate in the indicated course with the American group. In the case of second-year students, this applies to Interior Design, and for third-year students to

Architectural Design Studio, which thematically overlaps with the subject of Architectural Design 4 (School).

- To engage in the organization of the stay of American students in Poland in the period from 16.02.24 to 28.05.24 by, among other things, transporting students from and to the airport, preparation and participation in integration meetings, participation in workshops f.e. architectural scavenger hunt (also during the free time as May Long Weekend, Easter, pre-Easter meeting), etc. The report on the involvement of individual students submitted before the end of the final qualification is one of the elements evaluated in the final qualification.

## **Final qualification**

As a result of the final qualification, 10 students will be selected for the trip to Detroit. The other participants will be standby people who will step in in case of random events. The number of participants may change after the end of the enrollment at the University of Detroit Mercy.

Exchange participants should know English sufficiently to enable them to communicate freely. For this purpose, a qualifying examination will be conducted. People who have completed the technical English language course at WA PW with a grade: 4; 4.5; 5 - are exempt from the exam and the grade is included in the overall score.

Certificates entitling to exemption from the exam:

- CAE with a score of A or B or C; the grades included in the total score are respectively: 5 or 4.5 or 4 included in the total score.
- CPE with a score of A, B, C; the grade included in the overall score is 5.
- TOEFL (Internet-based test) with a score of 110 - the overall score is 5, from 102 - 4.5, from 79 - 4. The certificate must be valid on the day of the language exam.
- IELTS with a score of 8 - the grade included in the overall score is 5, from 7.5 - 4.5, from 6.5 - 4. The certificate must be valid on the day of the language exam.
- International Baccalaureate (IB) - the grade included in the overall score is 5.
- University C1 Academic Examination (not general!).

Persons exempted from the exam should report within the prescribed period to teacher dedicated to recruitment process from SJO in order to confirm the certificate validity.

To the total score at the pre-qualification stage is added the product of the grade of the of the English language exam and 6 points. ECTS.

Students submit an individual report on their involvement in organizing the stay of American students in Poland to Ms. Katarzyna Mitroszewska by the specified deadline. The report should include the student's name, type of study, type of involvement with date and confirmation of the activity. Student involvement will be scored on a scale of 0 to 6 points. To the total score at the pre-qualification stage will be added the product of the score of involvement in the organization of the stay and 6 points accepted as equivalent to ECTS points, analogously to other scoring elements.

Candidates are qualified on the basis of the number of points sequentially from the highest to the lowest in each year group. An equal number of people from both student (year group) groups are qualified for the trip. In the case of an odd number of departure

places, the Dean's representative for exchange with Detroit decides on increasing the number of qualified persons in a given student group on the basis of the students' involvement in the organization of the students' stay and grades in the other elements taken into account in the recruitment. In the case of resignation of some students from a given year group from the implementation of the second stage of the exchange (trip), the Dean's representative for the Detroit exchange may decide on unequal allocation of persons from individual student groups taking into account the results achieved in the recruitment scores, and, in particular, the individual involvement of students in organizing the stay.

In the case of an equal number of points, the commitment of students to the organization of the stay of American students is decisive.

Candidates subject to final qualification are required to fulfill the following conditions:

- completion of all other subjects and internships from the entire current study program (completed semesters of studies - confirmed by the Dean's Office on the registration card) and obtaining in February 2024 absolute registration for the summer semester in academic year 2023/2024;
- fulfillment of financial commitments (does not apply to students from the standby list - these will be required to pay after possible entry on the final list);
- payment of tuition fees for the 2023/24 summer semester by students of English-speaking and extramural studies. Students of English-speaking and extramural studies enrolled in the study may apply to the Dean of WA WUT for an exemption from tuition fees for the 2024/2025 winter semester.

The final list of students qualified for the trip will be announced on July, 2024.

#### Costs

The trip is organized on a self-financing basis. The cost is approx. PLN 10 350 (payable in 3 installments). The above cost does not include the price of the plane ticket and visa fees.

Iwona Szustakiewicz, PhD  
Vice-Dean for Student Affairs

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